



(252)946-5329 or office@roanokechristiancamp.com

**Multipurpose Building Hourly Rental  
Monday - Thursday Only**

\$20 per hour (\$10 additional per hour to run the heat)

Name of Organization or Group: \_\_\_\_\_

Name of Activity: \_\_\_\_\_

To be filled out by adult responsible for the reservation	
Name:	
Address:	
Home Phone:	
Cell Phone:	
Email address:	
Will you be on-site during the event?    Yes        No	
-If no, list the name and number of an on-site contact:	

Date Requested	Begin Time	End Time	Heat On Y/N

**Conditions of Agreement:**

- Hourly reservations allow 15 minutes before and after the rented session for set-up and take-down. If your event requires more time, you will be responsible for extra hourly payment.
- Fees will only be charged in 1 hour increments. Please strictly adhere to the times you have listed. Amend your reservations if your group needs more time.
- This rental **ONLY** includes the Multi-purpose Building and no other buildings, facilities, or property. If you need to use more of the property, day rental forms are available.
- The party responsible for the event agrees to report and pay for any damages to the camp property or camp equipment that are caused by their group or activities.
- **This reservation is TENTATIVE until RCC receives the signed reservation and policy form and deposit.**
- **If a reservation is not cancelled at least 30 days in advance your group will be charged for the full cost of the time reserved**
- I (we) agree that a **30% deposit will be paid prior to our event to hold the reservation.** (\$5.00 per hour)
- I (we) agree to be fully responsible for the proper use of the facilities and grounds in a Christian manner.
- I (we) agree to leave the camp the way it was found and will be financially responsible for any damages.
- I (we) agree that I (we) will *not* hold Roanoke Christian Camp liable for any injuries.
- **I (we) agree that all children will be properly supervised at all times and that an adult will always be present.**
- I (we) agree that Roanoke Christian Camp is a smoke-free, alcohol-free and pet-free facility.

*I HAVE READ AND AGREE TO THE ABOVE RENTAL POLICIES*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date